

MCT
MANJARA CHARITABLE TRUST

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date: 15/06/2018

Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Dr. Shalini Vermani	Chairman	<i>Shalini</i>
2	Ms. Neetu Singh	Member	<i>Neetu</i>
3	Ms. Heena Singh	Member	<i>Heena</i>
4	Ms. Samruddhi Prabhu	Member	<i>Samruddhi</i>
5	Ms. Vanashree Pathak	Member	<i>Vanashree</i>
6	Dr. Prakash Naik	Member	<i>Prakash</i>
7	Mr. Kishor Chauhan	Member	<i>Kishor</i>
8	Mr. Yuvraj Wagh	Member	<i>Yuvraj</i>
9	Ms. Vanita Sharma	Member	<i>Vanita</i>

The committee's role involves ensuring a seamless academic plan according to the calendar, overseeing monitoring efforts, and successfully executing events and co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.



Shalini
PRINCIPAL
Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4 Airoli Navi Mumbai 400 708

- CC:-
1. All the concerned
2. Office Copy

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date: 15/06/2018

Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Dr. Shalini Vermani	Chairman	<i>Shalini</i>
2	Ms. Neetu Singh	Member	<i>DS</i>
3	Ms. Heena Singh	Member	<i>Prabhu</i>
4	Ms. Samruddhi Prabhu	Member	<i>Prabhu</i>
5	Ms. Vanashree Pathak	Member	<i>Ravi</i>
6	Dr. Prakash Naik	Member	<i>Prakash</i>
7	Mr. Kishor Chauhan	Member	<i>Kishor</i>
8	Mr. Yuvraj Wagh	Member	<i>Yuvraj</i>
9	Ms. Vanita Sharma	Member	<i>Vanita</i>

The committee's role involves ensuring a seamless academic plan according to the calendar, overseeing monitoring efforts, and successfully executing events and co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.



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2. Office Copy

Shalini
PRINCIPAL
Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec 4 Airoli Navi Mumbai 400 708

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date :16/06/2018

**NOTICE FOR THE 1st MEETING OF THE ACCADEMIC MONITORING COMMITTEE
FOR THE AY 2018-19**

The Academic Monitoring Committee Meeting is scheduled on Saturday, 16/06/2018 at 1.30 pm in Smt.Sushiladevi Deshmukh College of Arts, Science & Commerce, Airoli.

Sr. No.	Members	Designation	Signature of Member Present
1	Dr.Shalini Vermani	Chairman	<i>Shalini</i>
2	Ms. Neetu Singh	Member	<i>Neetu</i>
3	Ms. Heena Singh	Member	<i>Heena</i>
4	Ms. Samruddhi Prabhu	Member	<i>Samruddhi</i>
5	Ms. Vanashree Pathak	Member	<i>Vanashree</i>
6	Dr Prakash Naik	Member	<i>Prakash</i>
7	Mr. Kishor Chauhan	Member	<i>Kishor</i>
8	Mr. Yuvraj Wagh	Member	<i>Yuvraj</i>
9	Ms. Vanita Sharma	Member	<i>Vanita</i>

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start & Display on Notice Board in Campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.

Shalini
Chairman

PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec 4 Airoli Navi Mumbai 400 708



MCT
MANJARA CHARITABLE TRUST
**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Saturday 16 /06/2018 at 1.30 pm in the Smt. Sushiladevi Deshmukh College of Arts , Science & Commerce Airoli.

Members Present:

Sr. No.	Members	Designation	Present
1	Dr. Shalini Vermani	Chairman	Present
2	Ms. Neetu Singh	Member	Present
3	Ms. Heena Singh	Member	Present
4	Ms. Samruddhi Prabhu	Member	Present
5	Ms. Vanashree Pathak	Member	Present
6	Dr. Prakash Naik	Member	Present
7	Mr. Kishor Chauhan	Member	Present
8	Mr. Yuvraj Wagh	Member	Present
9	Ms. Vanita Sharma	Member	Present

Members Absent: 00

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.



- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display boards in campus

Meeting Review:

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 3) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.

4) VOTE OF THANKS

Chairman thanked all the members present in the meeting.


Chairman

PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4 Airoli Navi Mumbai 400 708



MCT
MANJARA CHARITABLE TRUST

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date :26/11/2018

**NOTICE FOR THE IInd MEETING OF THE ACADEMIC MONITORING COMMITTEE
FOR THE AY 2018-19**

The Academic Monitoring Committee Meeting is scheduled on Tuesday, 27/11/2018 at 1.30 pm in Smt. Sushiladevi Deshmukh College of Arts , Science & Commerce, Airoli.

Sr. No.	Members	Designation	Signature of Member Present
1	Dr. Shalini Vermani	Chairman	<i>Shalini</i>
2	Ms. Neetu Singh	Member	<i>Neetu</i>
3	Ms. Heena Singh	Member	<i>Heena</i>
4	Ms. Samruddhi Prabhu	Member	<i>Samruddhi</i>
5	Ms. Vanashree Pathak	Member	<i>Vanashree</i>
6	Dr. Prakash Naik	Member	<i>Prakash</i>
7	Mr. Kishor Chauhan	Member	<i>Kishor</i>
8	Mr. Yuvraj Wagh	Member	<i>Yuvraj</i>
9	Ms. Vanita Sharma	Member	<i>Vanita</i>

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start & display on notice board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Shalini
PRINCIPAL
Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4 Airoli Navi Mumbai 400 708

MCT
MANJARA CHARITABLE TRUST

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Tuesday, 27/11/2018 at 1.30 pm in Smt. Sushiladevi Deshmukh College of Arts, Science & Commerce, Airoli.

Members Present:

Sr. No.	Members	Designation	Present
1	Dr. Shalini Vermani	Chairman	Present
2	Ms. Neetu Singh	Member	Present
3	Ms. Heena Singh	Member	Present
4	Ms. Samruddhi Prabhu	Member	Present
5	Ms. Vanashree Pathak	Member	Present
6	Dr. Prakash Naik	Member	Present
7	Mr. Kishor Chauhan	Member	Present
8	Mr. Yuvraj Wagh	Member	Present
9	Ms. Vanita Sharma	Member	Present

Members Absent: No member was absent.

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.



Meeting Review:

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 3) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.

4) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



Shalini
Chairman
PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4, Andri, Navi Mumbai 400 708

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date: 10/06/2019

Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Dr. Shalini Vermani	Chairman	<i>Shalini</i>
2	Ms. Neetu Singh	Member	<i>Neetu</i>
3	Ms. Heena Singh	Member	<i>Heena</i>
4	Ms. Samruddhi Prabhu	Member	<i>Prabhu</i>
5	Ms. Vanashree Pathak	Member	<i>Pathak</i>
6	Dr. Prakash Naik	Member	<i>Naik</i>
7	Mr. Kishor Chauhan	Member	<i>Kishor</i>
8	Mr. Yuvraj Wagh	Member	<i>Wagh</i>
9	Ms. Vanita Sharma	Member	<i>Vanita</i>

The committee's role involves ensuring a seamless academic plan according to the calendar, overseeing monitoring efforts, and successfully executing events and co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.



CC:-

1. All the concerned
2. Office Copy

Shalini
PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4 Airoli Navi Mumbai 400 708

MANJARA CHARITABLE TRUST
MCT
**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date : 10/06/2019

**NOTICE FOR THE 1st MEETING OF THE ACADEMIC MONITORING COMMITTEE
FOR THE AY 2019-20**

The Academic Monitoring Committee Meeting is scheduled on Tuesday, 11/06/2019 at 1.30 pm in the Smt. Sushiladevi Deshmukh College of Arts, Science & Commerce.

Sr. No.	Members	Designation	Signature of Member Present
1	Dr. Shalini Vermani	Chairman	<i>Shalini</i>
2	Ms. Neetu Singh	Member	<i>Neetu</i>
3	Ms. Heena Singh	Member	<i>Heena</i>
4	Ms. Samruddhi Prabhu	Member	<i>Prabhu</i>
5	Ms. Vanashree Pathak	Member	<i>Pathak</i>
6	Dr. Prakash Naik	Member	<i>Naik</i>
7	Mr. Kishor Chauhan	Member	<i>Kishor</i>
8	Mr. Yuvraj Wagh	Member	<i>Wagh</i>
9	Ms. Vanita Sharma	Member	<i>Vanita</i>

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students, and display it on Notice Board.
- 3) To prepare master and individual timetable prior to semester start.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Shalini
Chairman
PRINCIPAL
Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec 4 Airoli Navi Mumbai 400 708

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MANJARA CHARITABLE TRUST

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Tuesday, 11/06/2019 at 1.30 pm in the Smt. Sushiladevi Deshmukh College of Arts, Science & Commerce, Airoli.

Members Present:

Sr. No.	Members	Designation	Present
1	Dr. Shalini Vermani	Chairman	Present
2	Ms. Neetu Singh	Member	Present
3	Ms. Heena Singh	Member	Present
4	Ms. Samruddhi Prabhu	Member	Present
5	Ms. Vanashree Pathak	Member	Present
6	Dr. Prakash Naik	Member	Present
7	Mr. Kishor Chauhan	Member	Present
8	Mr. Yuvraj Wagh	Member	Present
9	Ms. Vanita Sharma	Member	Present

Members Absent: 00

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display boards in campus



Meeting Review:

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 3) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.

4) VOTE OF THANKS

Chairman thanked all the members present in the meeting.




Chairman

PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4, Airoli, Navi Mumbai 400 708

MCT
MANJARA CHARITABLE TRUST

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date : 18/11/2019

**NOTICE FOR THE 11th MEETING OF THE ACADEMIC MONITORING COMMITTEE
FOR THE AY 2019-20**

The Academic Monitoring Committee Meeting is scheduled on Tuesday, 19/11/2019 at 1.30 pm in Smt. Sushiladevi Deshmukh College of Arts, Science & Commerce, Airoli.

Sr. No.	Members	Designation	Signature of Member Present
1	Dr. Shalini Vermani	Chairman	<i>Shalini</i>
2	Ms. Neetu Singh	Member	<i>Neetu</i>
3	Ms. Heena Singh	Member	<i>Heena</i>
4	Ms. Samruddhi Prabhu	Member	<i>Samruddhi</i>
5	Ms. Vanashree Pathak	Member	<i>Vanashree</i>
6	Dr. Prakash Naik	Member	<i>Prakash</i>
7	Mr. Kishor Chauhan	Member	<i>Kishor</i>
8	Mr. Yuvraj Wagh	Member	<i>Yuvraj</i>
9	Ms. Vanita Sharma	Member	<i>Vanita</i>

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Shalini
Chairman

PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4 Airoli, Navi Mumbai 400 708

MCT
MANJARA CHARITABLE TRUST
**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Tuesday, 19/11/2019 at 1.30 pm in Smt. Sushiladevi Deshmukh College of Arts, Science & Commerce, Airoli.

Members Present:

Sr. No.	Members	Designation	Present
1	Dr. Shalini Vermani	Chairman	Present
2	Ms. Neetu Singh	Member	Present
3	Ms. Heena Singh	Member	Present
4	Ms. Samruddhi Prabhu	Member	Present
5	Ms. Vanashree Pathak	Member	Present
6	Dr. Prakash Naik	Member	Present
7	Mr. Kishor Chauhan	Member	Present
8	Mr. Yuvraj Wagh	Member	Present
9	Ms. Vanita Sharma	Member	Present

Members Absent: No member was absent.

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.



Meeting Review:

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 3) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.

4) VOTE OF THANKS

Chairman thanked all the members present in the meeting.

Shalini

**Chairman
PRINCIPAL**

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec 4 Airoli, Navi Mumbai 400 708



**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date: 22/06/2020

Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Dr. Shalini Vermani	Chairman	
2	Ms. Neetu Singh	Member	
3	Ms. Heena Singh	Member	
4	Ms. Samruddhi Prabhu	Member	
5	Ms. Vanashree Pathak	Member	
6	Dr. Prakash Naik	Member	
7	Mr. Kishor Chauhan	Member	
8	Mr. Yuvraj Wagh	Member	
9	Ms. Vanita Sharma	Member	

The committee's role involves ensuring a seamless academic plan according to the calendar, overseeing monitoring efforts, and successfully executing events and co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.

Shalini
PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4 Airoli, Navi Mumbai 400 708



CC:-

1. All the concerned

2. Office Copy

MCT
MANJARA CHARITABLE TRUST
**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date :22/06/2020

**NOTICE FOR THE 1st ONLINE MEETING OF THE ACADEMIC MONITORING
COMMITTEE FOR THE AY 2020-21**

The Academic Monitoring Committee Meeting is scheduled on Tuesday, 23/06/2020 at 11.30 Online .

Sr. No.	Members	Designation
1	Dr. Shalini Vermani	Chairman
2	Ms. Neetu Singh	Member
3	Ms. Heena Singh	Member
4	Ms. Samruddhi Prabhu	Member
5	Ms. Vanashree Pathak	Member
6	Dr. Prakash Naik	Member
7	Mr. Kishor Chauhan	Member
8	Mr. Yuvraj Wagh	Member
9	Ms. Vanita Sharma	Member

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start and circulate on Classroom (Online)

You are requested to be attend the meeting Online on the date, time and join link as aforesaid.



Shalini
PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4 Airoli, Navi Mumbai 400 708

MCT
MANJARA CHARITABLE TRUST
**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship
on Tuesday, 23/06/2020 at 11.30 Online.

Members Present:

Sr. No.	Members	Designation	Present
1	Dr. Shalini Vermani	Chairman	Present
2	Ms. Neetu Singh	Member	Absent
3	Ms. Heena Singh	Member	Present
4	Ms. Samruddhi Prabhu	Member	Present
5	Ms. Vanashree Pathak	Member	Present
6	Dr. Prakash Naik	Member	Present
7	Mr. Kishor Chauhan	Member	Present
8	Mr. Yuvraj Wagh	Member	Present
9	Ms. Vanita Sharma	Member	Present

Members Absent: 01

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start and circulate it online on classroom.



Meeting Review:

- 1) Chairman informed that preparation of academic calendar and display on website and to get it circulated to students on WhatsApp group etc.
- 2) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.

3) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



S. Sushiladevi
Chairman
PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4 Airoli Navi Mumbai 400 708

MCT
MANJARA CHARITABLE TRUST

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date :22/11/2020

**NOTICE FOR THE IInd ONLINE MEETING OF THE ACADEMIC MONITORING
COMMITTEE FOR THE AY 2020-21**

The Academic Monitoring Committee Meeting is scheduled on Tuesday, 22/11/2020 at 11.30 am Online.

Sr. No.	Members	Designation
1	Dr. Shalini Vermani	Chairman
2	Ms. Neetu Singh	Member
3	Ms. Heena Singh	Member
4	Ms. Samruddhi Prabhu	Member
5	Ms. Vanashree Pathak	Member
6	Dr. Prakash Naik	Member
7	Mr. Kishor Chauhan	Member
8	Mr. Yuvraj Wagh	Member
9	Ms. Vanita Sharma	Member

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start and display on website/ Classroom (Online).

You are requested to attend the meeting on the date, time and at the venue as aforesaid.



Shalini
Chairman
PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec 4 Airoli Navi Mumbai 400 708

MCT
MANJARA CHARITABLE TRUST
**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship
on Tuesday, 22/11/2020 at 11.30 am online.

Members Present :

Sr. No.	Members	Designation	Present
1	Dr. Shalini Vermani	Chairman	Present
2	Ms. Neetu Singh	Member	Present
3	Ms. Heena Singh	Member	Present
4	Ms. Samruddhi Prabhu	Member	Present
5	Ms. Vanashree Pathak	Member	Present
6	Dr. Prakash Naik	Member	Present
7	Mr. Kishor Chauhan	Member	Present
8	Mr. Yuvraj Wagh	Member	Present
9	Ms. Vanita Sharma	Member	Present

Members Absent : No member was absent.

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start and display on Website/ Classroom.



Meeting Review:

- 1) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 2) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.
- 3) VOTE OF THANKS
Chairman thanked all the members present in the meeting.



Shalini
Chairman
PRINCIPAL
Smt. Sushiladevi Dashmukh College of
Arts, Science & Commerce
Sec-4, Airoli, Navi Mumbai-400170

MCT
MANJARA CHARITABLE TRUST

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date: 22/06/2021

Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation
1	Dr. Shalini Vermani	Chairman
2	Ms. Neetu Singh	Member
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5	Ms. Vanashree Pathak	Member
6	Dr. Prakash Naik	Member
7	Mr. Kishor Chauhan	Member
8	Mr. Yuvraj Wagh	Member
9	Ms. Vanita Sharma	Member

The committee's role involves ensuring a seamless academic plan according to the calendar, overseeing monitoring efforts, and successfully executing events and co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.

PRINCIPAL

CC:-

1. All the concerned

2. Office Copy

MANJARA CHARITABLE TRUST
MCT
**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

**NOTICE FOR THE 1st ONLINE MEETING OF THE ACADEMIC MONITORING
COMMITTEE FOR THE AY 2020-21**

Date: 22/06/2021

The Academic Monitoring Committee Meeting is scheduled on Tuesday, 23/06/2021 at 11.30 Online.

Sr. No.	Members	Designation
1	Dr. Shalini Vermani	Chairman
2	Ms. Neetu Singh	Member
3	Ms. Heena Singh	Member
4	Ms. Samruddhi Prabhu	Member
5	Ms. Vanashree Pathak	Member
6	Dr. Prakash Naik	Member
7	Mr. Kishor Chauhan	Member
8	Mr. Yuvraj Wagh	Member
9	Ms. Vanita Sharma	Member

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start and circulate on Classroom (Online)

You are requested to attend the meeting Online on the date, time and join link as aforesaid.



Shalini
Chairman
PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4 Airoli Navi Mumbai 400 708

MCT
MANJARA CHARITABLE TRUST

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship
on Tuesday, 23/06/2021 at 11.30 Online.

Members Present:

Sr. No.	Members	Designation	Present
1	Dr. Shalini Vermani	Chairman	Present
2	Ms. Neetu Singh	Member	Present
3	Ms. Heena Singh	Member	Present
4	Ms. Samruddhi Prabhu	Member	Present
5	Ms. Vanashree Pathak	Member	Present
6	Dr. Prakash Naik	Member	Present
7	Mr. Kishor Chauhan	Member	Present
8	Mr. Yuvraj Wagh	Member	Present
9	Ms. Vanita Sharma	Member	present

Members Absent: 00

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To assign role and responsibilities to members.



- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display boards in campus

Meeting Review:

- 1) Chairman informed that preparation of academic calendar and display on website and to get it circulated to students on WhatsApp group etc.
- 2) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.

3) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



Sushiladevi
Chairman
PRINCIPAL
Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4 Airoli Navi Mumbai 400 706

MANJARA CHARITABLE TRUST
MCT
**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date :22/11/2021

**NOTICE FOR THE 11th MEETING OF THE ACADEMIC MONITORING COMMITTEE
FOR THE AY 2021-22**

The Academic Monitoring Committee Meeting is scheduled on Wednesday , 23/11/2021
at 11.30 am in the Smt.Sushiladevi Deshmukh College of Arts, Science & Commerce,
Airoli

Sr. No.	Members	Designation	Signature of Member Present
1	Dr.Shalini Vermani	Chairman	<i>Shalini</i>
2	Ms. Neetu Singh	Member	<i>Neetu</i>
3	Ms. Heena Singh	Member	<i>Heena</i>
4	Ms. Samruddhi Prabhu	Member	<i>Prabhu</i>
5	Ms. Vanashree Pathak	Member	<i>Vanashree</i>
6	Dr Prakash Naik	Member	<i>Prakash</i>
7	Mr. Kishor Chauhan	Member	<i>Kishor</i>
8	Mr. Yuvraj Wagh	Member	<i>Yuvraj</i>
9	Ms. Vanita Sharma	Member	<i>Vanita</i>

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Shalini
Chairman
PRINCIPAL
Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4 Airoli Navi Mumbai 400 708

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship
on Wednesday, 23/11/2021 at 1.30 pm in the Smt.Sushiladevi Deshmukh College of Arts,
Science & Commerce, Airoli

Members Present :

Sr. No.	Members	Designation	Present
1	Dr.Shalini Vermani	Chairman	Present
2	Ms. Neetu Singh	Member	Present
3	Ms. Heena Singh	Member	Present
4	Ms. Samruddhi Prabhu	Member	Present
5	Ms. Vanashree Pathak	Member	Present
6	Dr Prakash Naik	Member	Present
7	Mr. Kishor Chauhan	Member	Present
8	Mr. Yuvraj Wagh	Member	Present
9	Ms. Vanita Sharma	Member	Present

Members Absent : No member was absent.

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.



Meeting Review:

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 3) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.

4) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



Shelene
Chairman
PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec 4 Airoli Navi Mumbai 400 708

MCT
MANJARA CHARITABLE TRUST

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date: 20/06/2022

Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Dr. Shalini Vermani	Chairman	<i>Shalini</i>
2	Ms. Neetu Singh	Member	<i>Neetu</i>
3	Ms. Heena Singh	Member	<i>Heena</i>
4	Ms. Samruddhi Prabhu	Member	<i>Prabhu</i>
5	Ms. Vanashree Pathak	Member	<i>Pathak</i>
6	Dr. Prakash Naik	Member	<i>Prakash</i>
7	Mr. Kishor Chauhan	Member	<i>Kishor</i>
8	Mr. Yuvraj Wagh	Member	<i>Yuvraj</i>
9	Ms. Vanita Sharma	Member	<i>Vanita</i>

The committee's role involves ensuring a seamless academic plan according to the calendar, overseeing monitoring efforts, and successfully executing events and co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.



Shalini
PRINCIPAL
Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec 4 Airoli, Navi Mumbai 400 708

CC:-

1. All the concerned

2. Office Copy

MCT
MANJARA CHARITABLE TRUST

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Date :22/06/2022

**NOTICE FOR THE 1st MEETING OF THE ACCADEMIC MONITORING COMMITTEE
FOR THE AY 2022-23**

The Academic Monitoring Committee Meeting is scheduled on Wednesday, 22/06/2022 at 1.30 pm in Smt.Sushiladevi Deshmukh College of Arts, Science & Commerce, Airoli

Sr. No.	Members	Designation	Signature of Member Present
1	Dr.Shalini Vermani	Chairman	<i>Shalini</i>
2	Ms. Neetu Singh	Member	<i>Neetu</i>
3	Ms. Heena Singh	Member	<i>Heena</i>
4	Ms. Samruddhi Prabhu	Member	<i>Prabhu</i>
5	Ms. Vanashree Pathak	Member	<i>Pathak</i>
6	Dr Prakash Naik	Member	<i>Naik</i>
7	Mr. Kishor Chauhan	Member	<i>Kishor</i>
8	Mr. Yuvraj Wagh	Member	<i>Wagh</i>
9	Ms. Vanita Sharma	Member	<i>Vanita</i>

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Shalini
Chairman
PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4 Airoli, Navi Mumbai 400 708

MCT
MANJARA CHARITABLE TRUST

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship
on Wednesday , 22/06/2022 at 1.30 pm in the Smt.Sushiladevi Deshmukh College of Arts,
Science & Commerce, Airoli

Members Present:

Sr. No.	Members	Designation	Present
1	Dr.Shalini Vermani	Chairman	Present
2	Ms. Neetu Singh	Member	Present
3	Ms. Heena Singh	Member	Present
4	Ms. Samruddhi Prabhu	Member	Present
5	Ms. Vanashree Pathak	Member	Present
6	Dr Prakash Naik	Member	Present
7	Mr. Kishor Chauhan	Member	Present
8	Mr. Yuvraj Wagh	Member	Present
9	Ms. Vanita Sharma	Member	Present

Members Absent: No member was absent.

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To assign role and responsibilities to members.



- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display boards in campus.

Meeting Review:

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 3) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.

4) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



Shalini
Chairman
PRINCIPAL

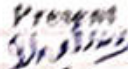








Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec. 4, Airoli, Navi Mumbai 400 708

MANJARA CHARITABLE TRUST
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Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli

Date: 20/11/2022

NOTICE FOR THE 11th MEETING OF THE ACADEMIC MONITORING COMMITTEE
FOR THE AY 2022-23

The Academic Monitoring Committee Meeting is scheduled on Wednesday, 20/11/2022 at 1.30 pm in Smt. Sushiladevi Deshmukh College of Arts, Science & Commerce, Airoli.

Sr. No.	Members	Designation	Signature of Member Present
1	Dr. Shalini Vermani	Chairman	
2	Ms. Neetu Singh	Member	
3	Ms. Heena Singh	Member	
4	Ms. Samruddhi Prabhu	Member	
5	Ms. Vanashree Pathak	Member	
6	Dr. Prakash Naik	Member	
7	Mr. Kishor Chauhan	Member	
8	Mr. Yuvraj Wagh	Member	
9	Ms. Vanita Sharma	Member	

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to attend the meeting on the date, time and at the venue as aforesaid.




Chairman
PRINCIPAL

Smt. Sushiladevi Deshmukh College of
 Arts, Science & Commerce,
 Airoli, Manjara Taluka, Dist. Thane

MCT
MANJARA CHARITABLE TRUST

**Smt. Sushiladevi Deshmukh College of Arts,
Science and Commerce, Airoli**

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Wednesday, 29/11/2022 at 1.30 pm in Smt.Sushiladevi Deshmukh College of Arts, Science & Commerce, Airoli

Members Present :

Sr. No.	Members	Designation	Present
1	Dr. Shalini Vermani	Chairman	Present
2	Ms. Neetu Singh	Member	Present
3	Ms. Heena Singh	Member	Present
4	Ms. Samruddhi Prabhu	Member	Present
5	Ms. Vanashree Pathak	Member	Present
6	Dr. Prakash Naik	Member	Present
7	Mr. Kishor Chauhan	Member	Present
8	Mr. Yuvraj Wagh	Member	Present
9	Ms. Vanita Sharma	Member	Present

Members Absent: No member was absent.

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.



Meeting Review:

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 3) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.

4) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



Shalini
Chairman
PRINCIPAL

Smt. Sushiladevi Deshmukh College of
Arts, Science & Commerce
Sec 4 Airoli Navi Mumbai 400 708